



**TNEC**  
Tribal Nations Education Committee

## Agenda Request Form

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Date of Request:

Is this request time-sensitive?

If yes, please provide a brief explanation of the urgency:

### Requestor Information

Full Name:

Title:

Entity, Organization, or Agency:

Please provide the names and titles of any additional people from your organization or elsewhere that are pertinent to this request:

### Request Details

Please select the reason for your request:

- Discussion
- Presentation
- Report
- Government-to-Government Consultation with the Committee

Other – Please Explain:

The information that will be brought to the committee is:

Confidential

Not confidential; can be disclosed publicly.

If you selected **confidential**, please review the [committee meeting schedule](#), and select your top three choices to attend a **closed** committee meeting:

Choice 1:

Choice 2:

Choice 3:

If you selected **not confidential**, please review the [committee meeting schedule](#), and select your top three choices to attend an **open** committee meeting:

Choice 1:

Choice 2:

Choice 3:

## Request Description

Please provide a brief description of your discussion, presentation, report, or government-to-government consultative request:

Do you intend to ask the committee to formally act upon the information provided?

Yes, I would like the committee to act through a formal motion.

Yes, I would like the committee to act through a formal resolution.

No committee action is needed.

Please provide any additional information that you think would be helpful to the committee when considering your request:

### **Submission**

Submit this form to [TNECMN@gmail.com](mailto:TNECMN@gmail.com) and cc the committee Secretary, Billie Annette: [bannette@mnchippewatribe.org](mailto:bannette@mnchippewatribe.org).

### **Notice**

Requests must be submitted a minimum of two weeks in advance, but more advanced notice will help the committee to honor your preferred meeting dates.

You will be notified via e-mail if your request has been approved or denied. If approved, requestors will be required to submit supporting materials for committee review a minimum of two weeks prior to your meeting date.

Questions may be directed to [TNECMN@gmail.com](mailto:TNECMN@gmail.com).